**Application for Kiwanis Foundation of Montana**

***Montana Key Club District Scholarship***

**PURPOSE**

The Montana Key Club District Scholarship Program, sponsored by the Kiwanis Foundation of Montana, is designed to provide recognition and financial assistance to Key Club members who have excelled in their high school careers. It is designed for Key Club members who have achieved academic excellence, demonstrated leadership abilities, and provided service to others. Financial need is not a factor in this award.

A number of scholarships will be awarded, and this application applies to all Montana District scholarships. The scholarship application can be found at [www.mtkeyclub.org](http://www.mtkeyclub.org) and <https://www.kiwanisfoundationofmontana.org/key-club-scholarships>.

**PROCESS**

The Montana Key Club District Administrator will review each application to assure they meet the eligibility requirements. After evaluating all categories on the application, a scholarship committee composed of Kiwanis members rate the applications and determine the recipients. Scholarships are provided as cash awards in the form of a check sent directly to the college or university for deposit into the student’s account, one-half of the scholarship each semester normally in August and January.

**QUALIFICATIONS**

**The applicant must:**

1. Be a registered member of a registered Key Club within the Montana District
2. Be a college bound graduating high school senior
3. Have a GPA of B or higher (3.0 on a 4.0 scale)
4. Have at least 100 service hours while in Key Club over their high school career
5. Agree to participate in a Circle K Club at their chosen college, or if there is not one at the school, to be involved in community service in other ways.

**APPLICATION REQUIREMENTS**

**This application form is the only acceptable form, and must be typed or neatly printed and fully completed and signed.**

Complete all sections of the application as accurately as possible.

Make sure that all signatures required for eligibility are included.

Applications must include all of the required attachments. Any submitted without any portion of the application will be disqualified.

Submit your application as early as possible.

Recipients will be required to provide their Social Security number to the Kiwanis Foundation of Montana to aid in processing the scholarship payment after notification of the scholarship.

Recipients will be announced at the Montana Key Club Convention. Only students who have been awarded a scholarship will receive notification.

**The completed application, including all supporting documents requested, must be emailed, faxed, or mailed with a postmark or date stamp by *March 1* to:**

Montana Key Club Scholarships

Attn: Jean Steele

P.O. Box 10878

Kalispell, MT 59904

foundation@mtkiwanis.org

**ATTACHMENTS**

**Each of the following attachments is required on a separate sheet of paper. Please make sure each detail is fully completed, with your name on the top of each page:**

**(1) Key Club Activities**

List in chronological order, with dates, the elected positions you have held within Key Club on the club, district, or international level. Also list any district/International conventions, training conferences, or leadership events you have attended.

**(2) High School Organizations and Activities**

List in chronological order, with dates, any organizations, or activities to which you have contributed or participated.

**(3) Religious and Community Activities**

List in chronological order, with dates, any religious and community activities (including community service work) to which you have contributed or participated.

**(4) Key Club Service Hours**

List by year, the activity, and the number of community service hours you have completed. You must also have this exhibit signed by your Key Club Faculty Advisor to verify that you have participated in those activities. Please total the hours (must total at least 100 Key Club service hours).

**Key Club defines Service Hours in the following manner:**

1. A service project is a voluntary act by one or more members of a Key Club for the

sole benefit of an individual or group of individuals who possess a basic need for said services. All proceeds raised during a fund-raising activity must be applied toward a charitable entity for the fund-raiser to be considered a service project.

1. Preparation and travel time for service projects are considered service hours, not

administrative hours.

**(5) Honors, Awards, and Special Recognition**

List in chronological order, with dates, any honors, awards, and/or special recognition that you have received during your high school career.

**(6) 500-word essay**

Attach a 500-word essay describing a Key Club service project that you have participated in that has had the greatest impact on you.

**(7) Attach two recommendation letters**

Letter that describes your leadership ability: one from a Kiwanis club member or the Key Club faculty advisor, and one from a community or religious leader. The reference letters must be no more than two pages in length, and they must be original letters that are dated and signed by your references.

**(8) Official High School Transcript**

Attach a certified copy of your official high school transcript showing your calculated grade point average with an explanation of the grading process utilized at the school.

**Montana District Key Club Scholarship**

Application Form (Please print or type)

**Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last First Middle Initial

**Address** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street City ZIP

**Member Number** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Number of years in Key Club**? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Home Phone Number** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **E-mail Address** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Father's Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Mother's Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**High School** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Street City ZIP

**Faculty Advisor Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Class Rank** \_\_\_\_\_\_\_ **Class Size** \_\_\_\_\_\_\_\_ **Grade Point Average/Scale** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**S.A.T. Scores:** Verbal \_\_\_\_\_\_\_\_ Math \_\_\_\_\_\_\_ Combined \_\_\_\_\_\_\_\_

**A.C.T. Score** \_\_\_\_\_\_\_\_\_\_\_\_

**Initial if you agree to join the Circle K at your chosen college/university** \_\_\_\_\_\_\_\_\_\_\_\_

**UNIVERSITY INFORMATION**

I have not finalized my decision as to which school I will be attending in the fall. (If this is the case, and you are awarded a scholarship, it is your responsibility to inform the Kiwanis Foundation of Montana of the school you will attend, so the check can be sent to the school.)

I have applied, been accepted, and will be attending the following school:

(The scholarship check will be mailed directly to the school’s Financial Aid or Scholarship Office. Please secure the address of this office.)

**University Name:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To which office the check should be mailed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address

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City State Zip Code

Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name of Hometown Newspaper** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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City State Zip Code

**Signatures:**

Applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Printed name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Key Club Faculty Advisor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Printed name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant's Parent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Printed name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_